

SCHOOL-BASED MANAGEMENT TEAM (SBMT) MEETING

Agenda / Minutes

Location:	VIRTUAL - ZOOM	Time:	3:05 – 4:05 P.M.	Date:	Tuesday, October 25 th , 2022	
Timekeeper:		Facilitator:	Ms. Crispin	Recorder:	Ms. Ryan	
Meeting Purpose:	PEL Introduction/ Budget					
Time	Topic	Related SCEP Tenet	Purpose*	Discussion Leader	Desired Outcome	Notes
3:05 - 3:10p	ELT Updates	Tenets 1 -6	I	L. Crispin	After School Program	
3:10 – 3:20	Auditions Newsletter Update	Tenets 1 -6	I		Information Sharing	
3:20 – 3:30	Progress Report/Report Cards	Tenet 6	I,D,F		Dates Sharing	
3:30- 3:40	Title I Parent Engagement: Parent/Student Compact Parent Portal	Tenets 1 -6	I, F		Compact Feedback Parent Portal information Sharing	
3:40 – 4:05p	5-8 NYS Assessment Result Mailing	Tenets 1- 6	I		Increase parental support / participation in NYS assessments	

Meeting Minutes:

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback

--

Participants:

Recommendations:

*P = Presentation PS = Problem Solving D = Decision Making I = Information Sharing F = Feedback